

Panduan Computer Based Test Program

Download

Download program TOEIC CBT dari link yang dikirimkan oleh Supervisor
Setelah terdownload, program akan muncul pada lokasi dimana terdownload dengan tampilan ikon seperti berikut ini.



Lalu buka program CBT yang sudah terdownload.
Nama program selalu berakhir dengan ikon bumi.

CBTSETUP.exe

Instalasi

1

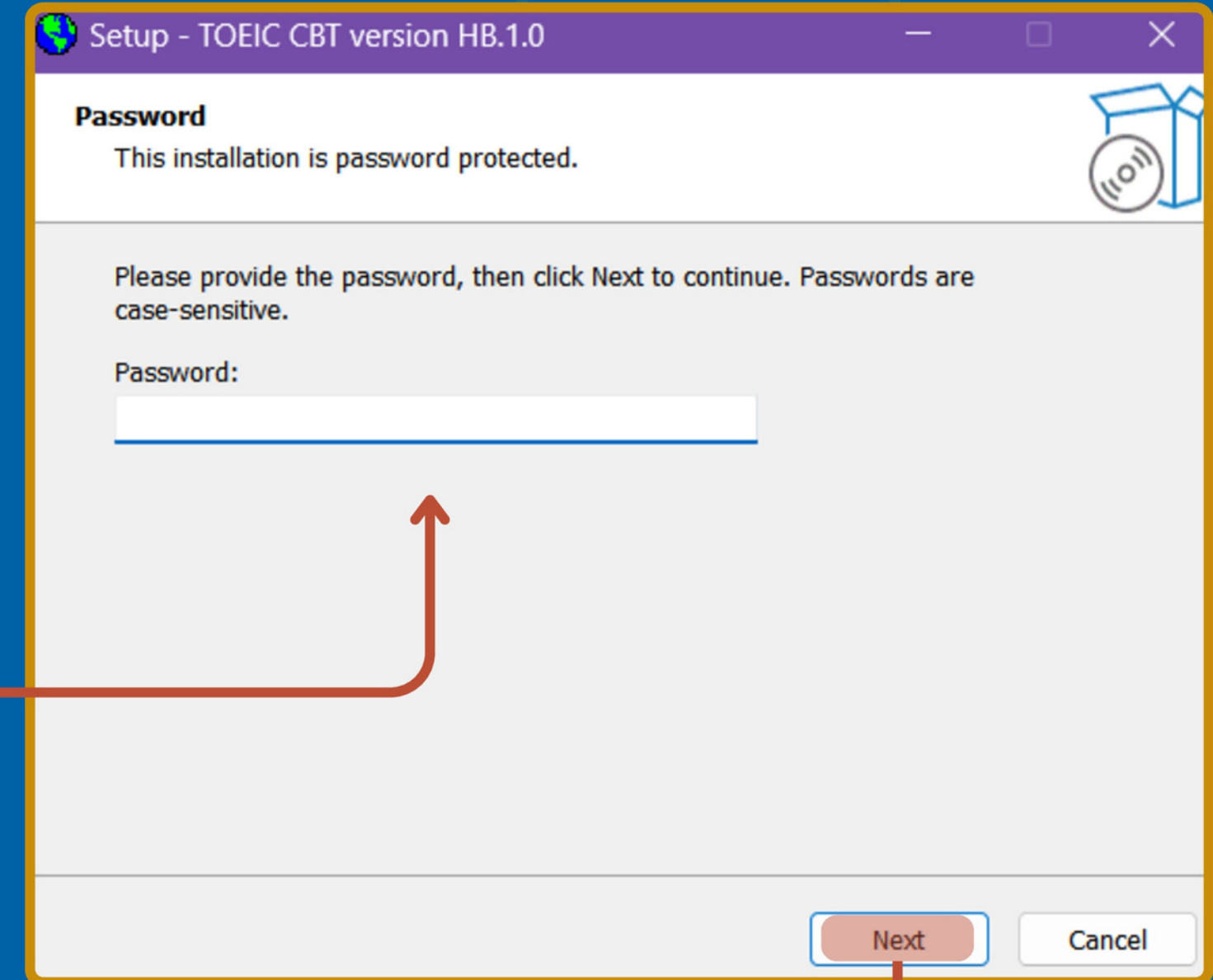
Setelah terbuka masukan password penginstalan yaitu

PASSWORD:

ITC12345

2

Setelah password sudah dimasukan, silahkan klik **Next**



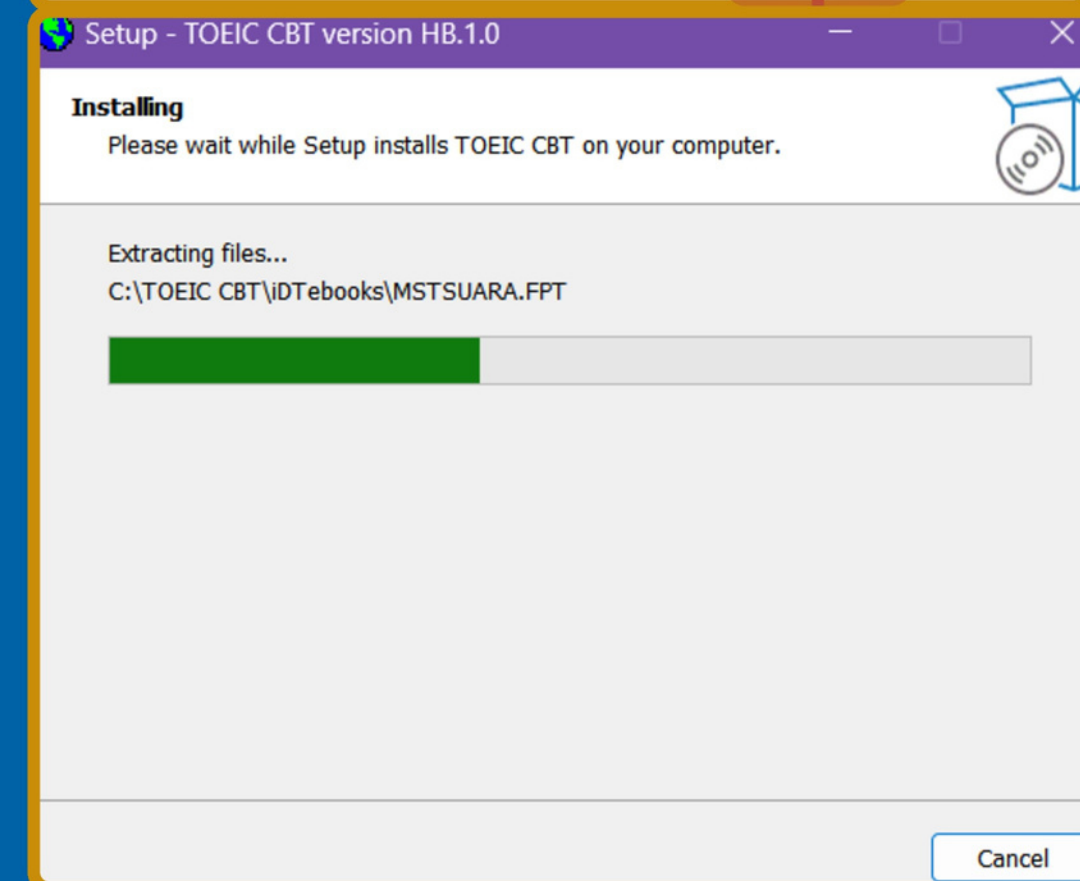
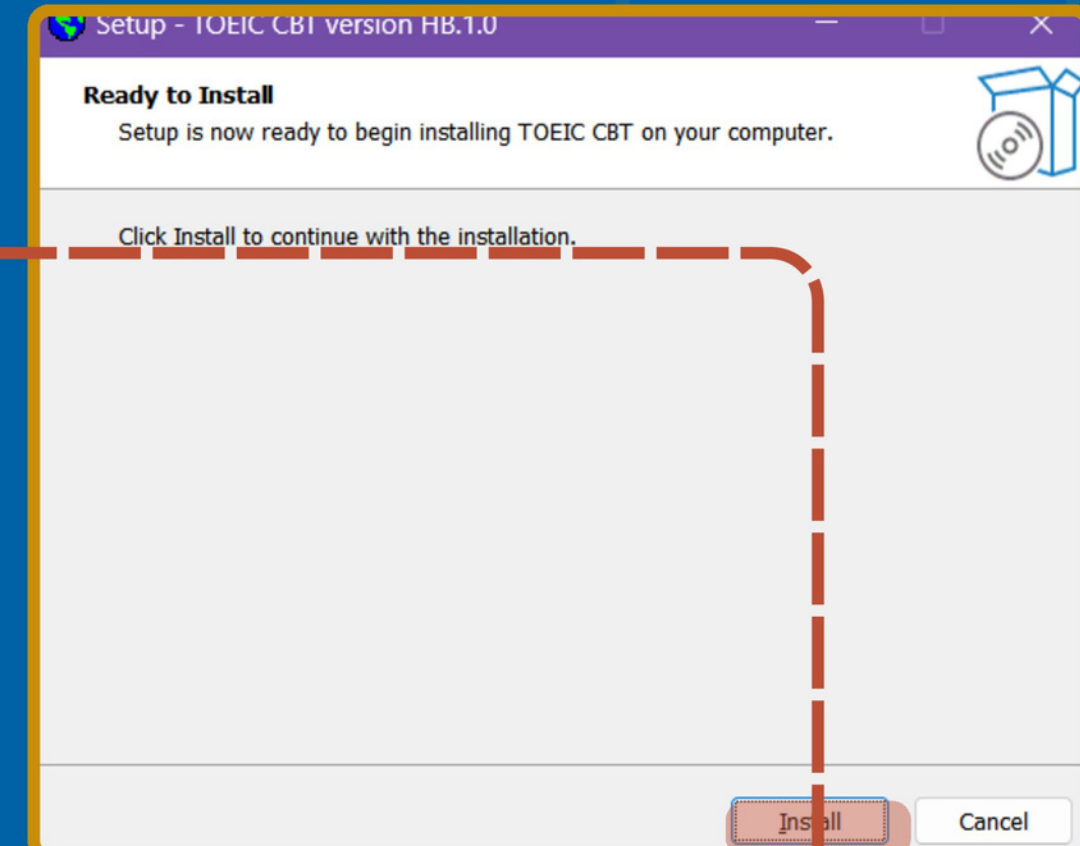
Instalasi

3

Klik **Install**

4

Tunggu sampai proses instalasi selesai



Instalasi

Dibawah ini adalah tampilan saat instalasi sudah selesai

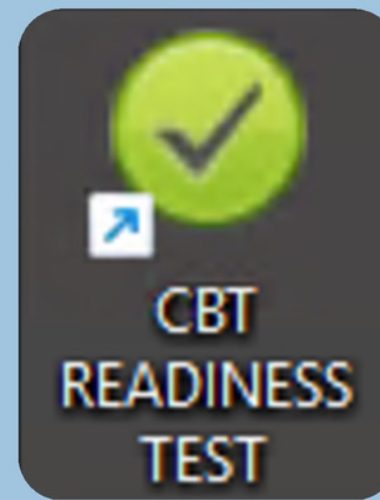
5

Klik **Finish**



Readiness

Setelah instalasi akan muncul ikon readiness sebagai berikut ini di Desktop Anda.



Readiness juga perlu dijalankan untuk memastikan tes bisa berjalan dengan lancar pada komputer atau laptop yang akan digunakan tes. Anda bisa menjalankannya dengan cara klik pada ikon **CBT READINESS TEST.exe** di Desktop.

Readiness

ITC Indonesia

Readiness for CBT

5 August 2024
15:19:25

Are you ready for readiness Me?

☒ YES
☐ NO

Next Quit

The screenshot shows a software window titled 'Readiness for CBT' from 'ITC Indonesia'. It displays a date and time stamp '5 August 2024 15:19:25'. The main text asks 'Are you ready for readiness Me?'. Below this, there are two radio button options: 'YES' (which is selected) and 'NO'. At the bottom of the window, there are two buttons: 'Next' and 'Quit'. Two red dashed lines with yellow circular callouts provide instructions: callout '1' points to the 'YES' radio button with the text 'Klik Yes', and callout '2' points to the 'Next' button with the text 'Klik Next'.

1

Klik **Yes**

2

Klik **Next**

Readiness Page 2

ITC Indonesia

Readiness for CBT 5 August 2024 15:36:25

Your Computer Information

Your computer name : DESKTOP-XXXXXXXXXX

IP Address (1) is: XXXXXXXXXX

Mac: XXXXXXXXXX)

25 August 2024 15:19:19

Is today's date correct?

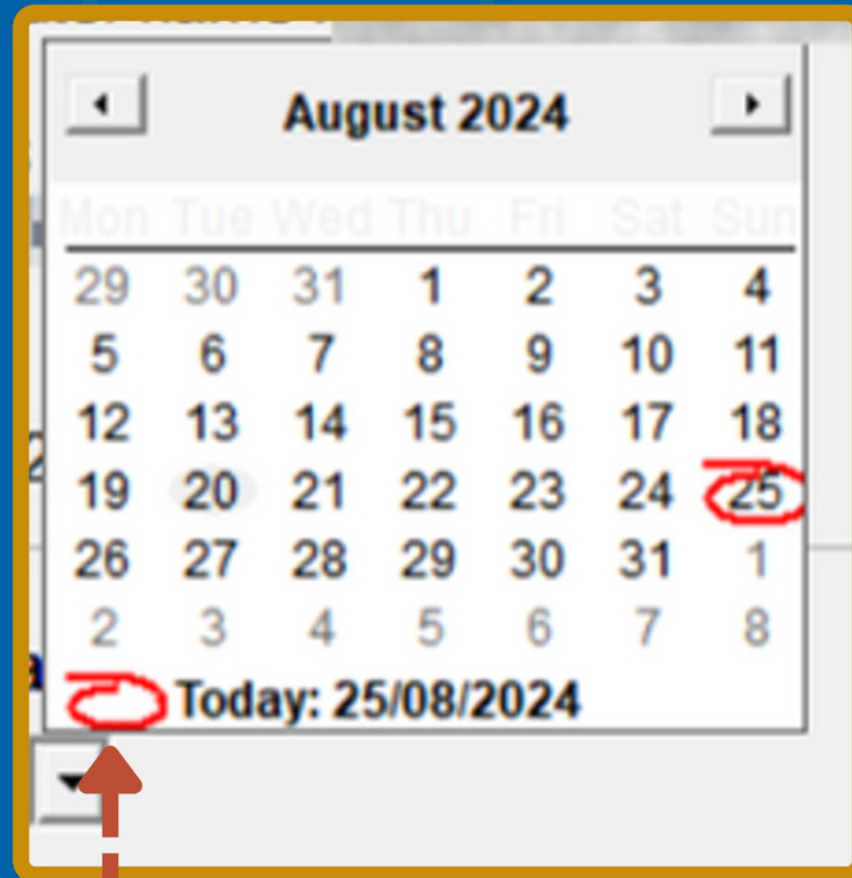
20-08-2024

Next Quit

3

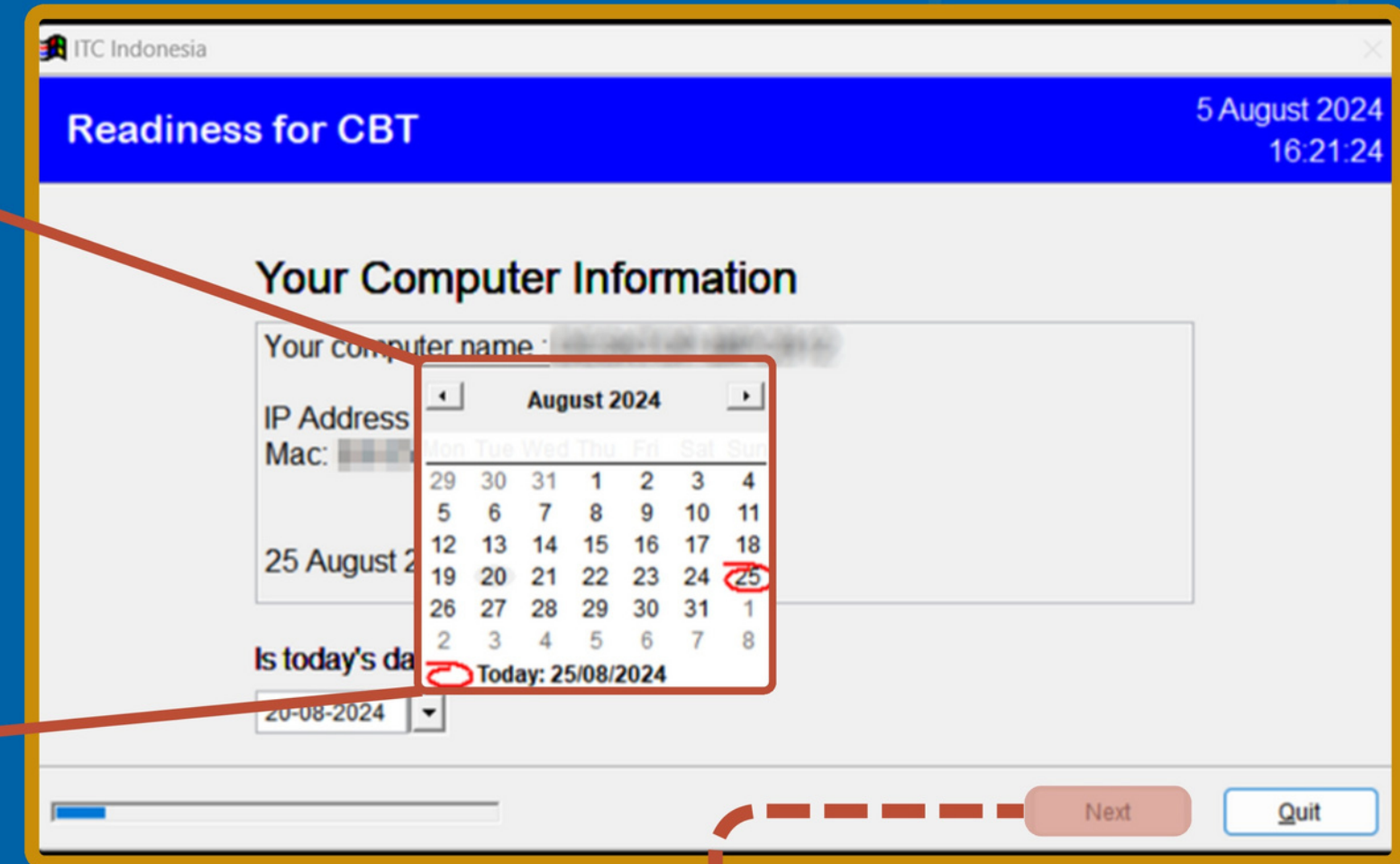
Klik pada tanda
panah

Readiness Page 2



4

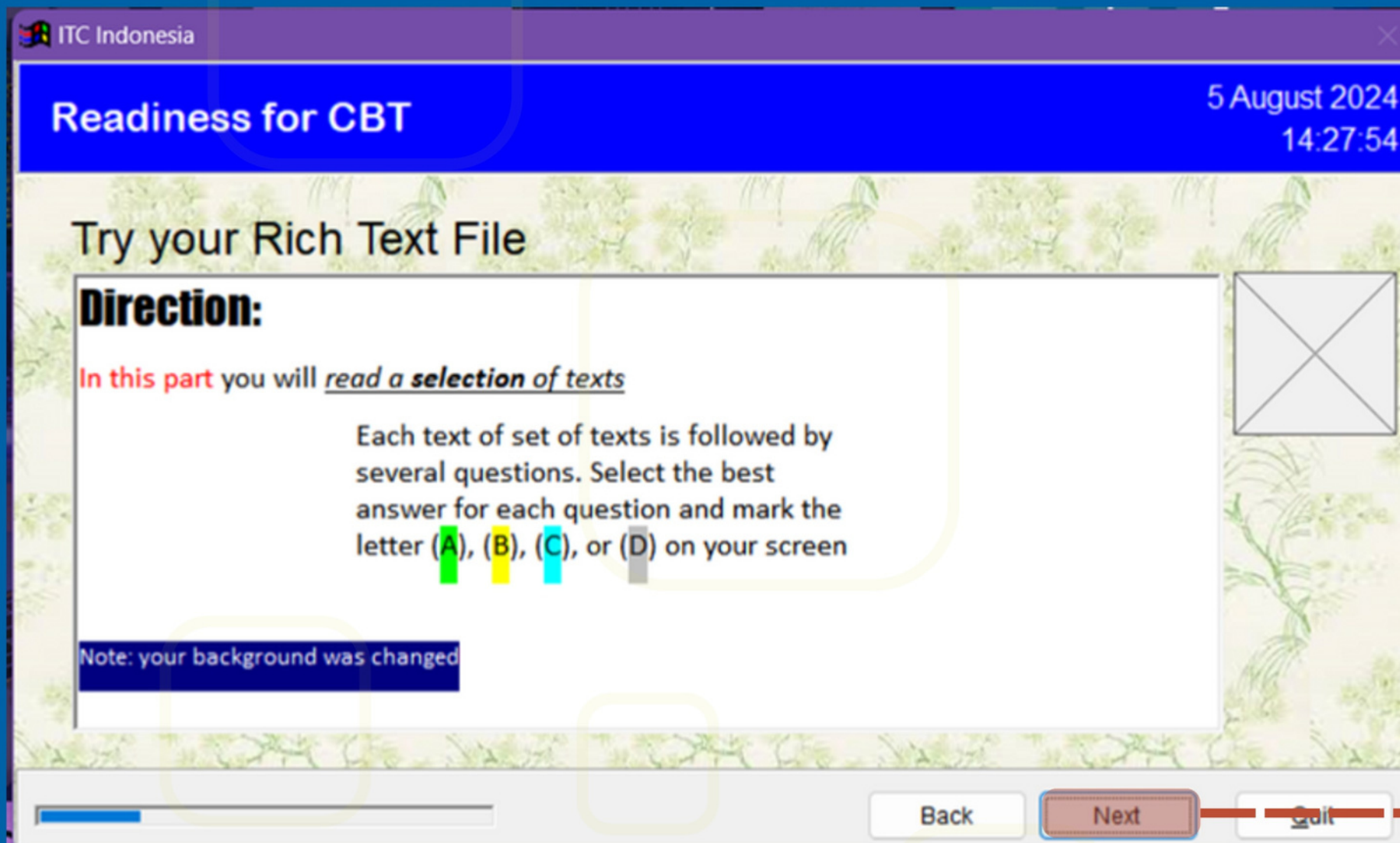
Klik pada **lingkaran merah**



5

Klik **Next**

Readiness Page 3

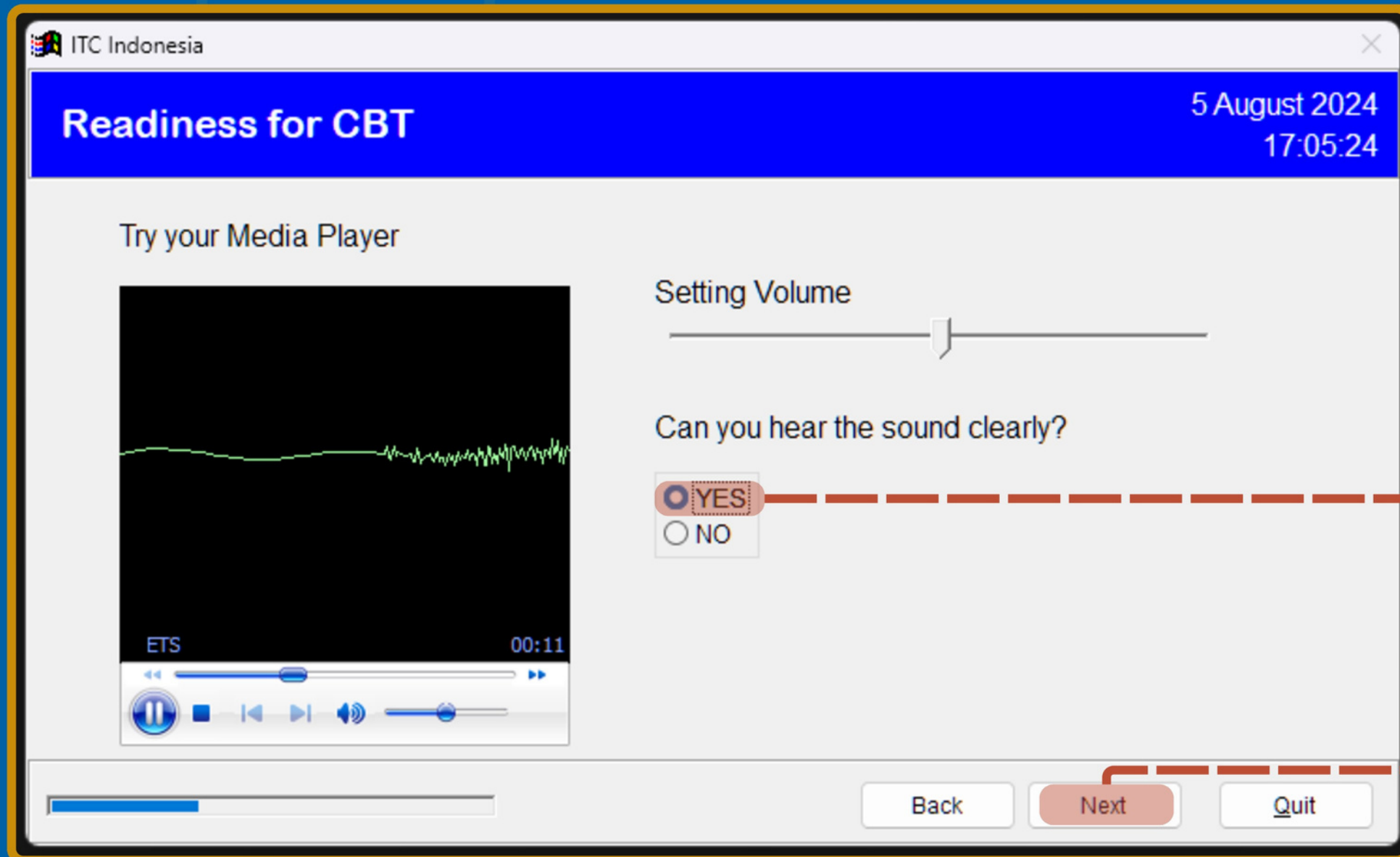


6

Klik **Next**

Pastikan tampilan persis seperti pada gambar diatas. Terlihat ada warna di text, bold, dan Italic

Readiness Page 4



7

Klik **Yes**



*Tombol Next **hanya** akan muncul setelah klik YES*

8

Klik **Next**

Pastikan terdengar suara Listening Introduction pada halaman ini

Readiness Page 5-7

Question 1

ITC Indonesia

Readiness for CBT

5 August 2024
17:25:03

Try Write answer to the answersheet

1. What food do you like?

☐ A. Hamburger
☐ B. Meat
☐ C. Pizza
☐ D. Bread

Back Next

Question 2

ITC Indonesia

Readiness for CBT

5 August 2024
17:25:23

Try Write answer to the answersheet

2. What Pet do you like?

☐ A. Rabbit
☐ B. Dog
☐ C. Cat
☐ D. Bird

Back Next

Question 3

ITC Indonesia

Readiness for CBT

5 August 2024
17:25:48

Try Write answer to the answersheet

3. What major do you like?

☒ A. Business
☐ B. Finance
☐ C. Electronic
☐ D. Political

Back Next

Pada halaman ini diwajibkan untuk mengisi 3 soal tersebut. Jawaban bisa secara acak.

9

Klik pada jawaban yang Anda inginkan

10

Klik **Next**

Readiness Page 8

ITC Indonesia

Readiness for CBT

5 August 2024
17:53:16

Try your internet connection?

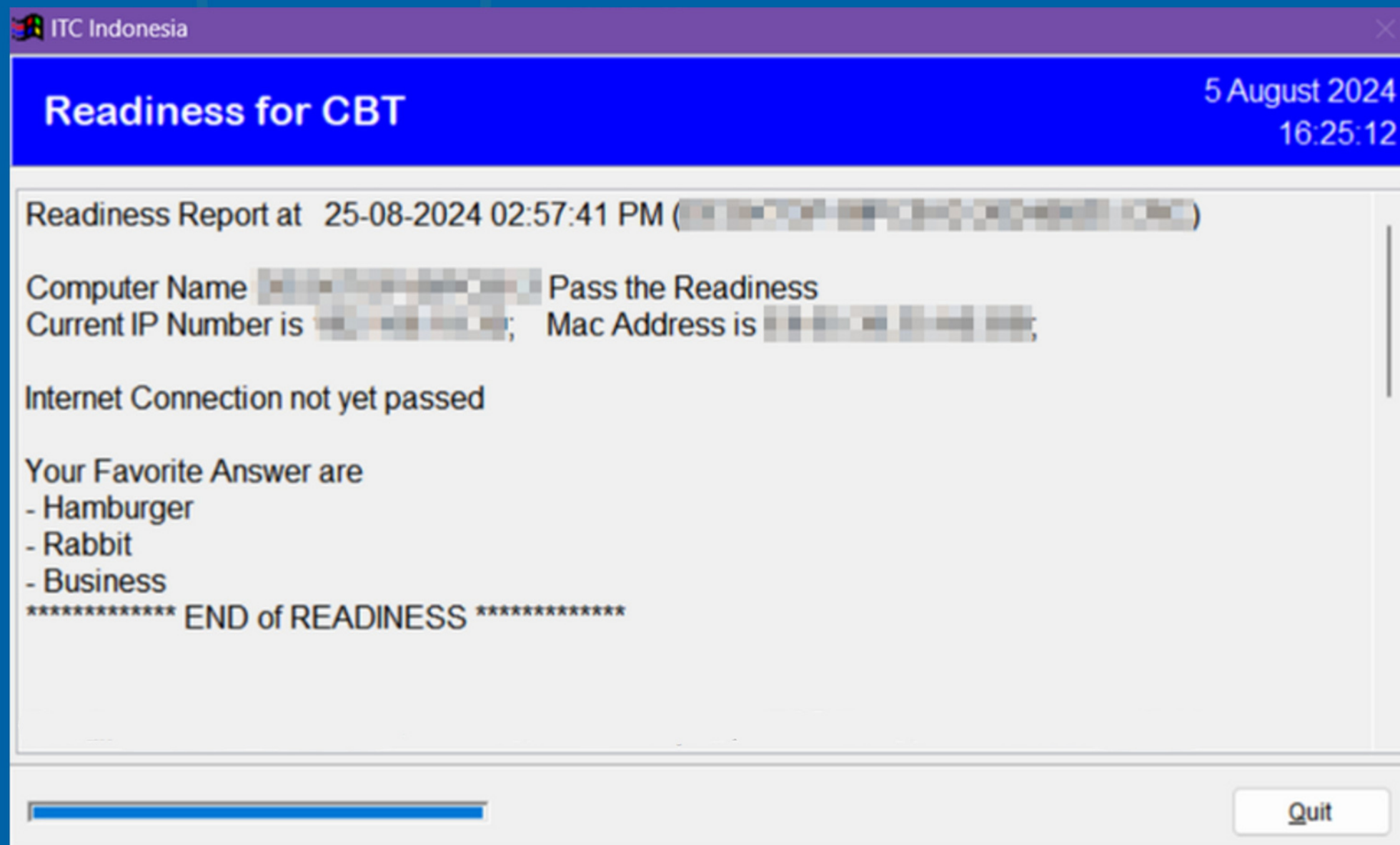
☐ YES
☒ NO

Back Next Quit

11

Klik **NO**

Readiness Final Page



Halaman ini adalah halaman terakhir Readiness.

Harap foto/screenshot halaman ini lalu kirim ke test Supervisor Anda sebagai bukti penginstalan dan Readiness TOEIC CBT.

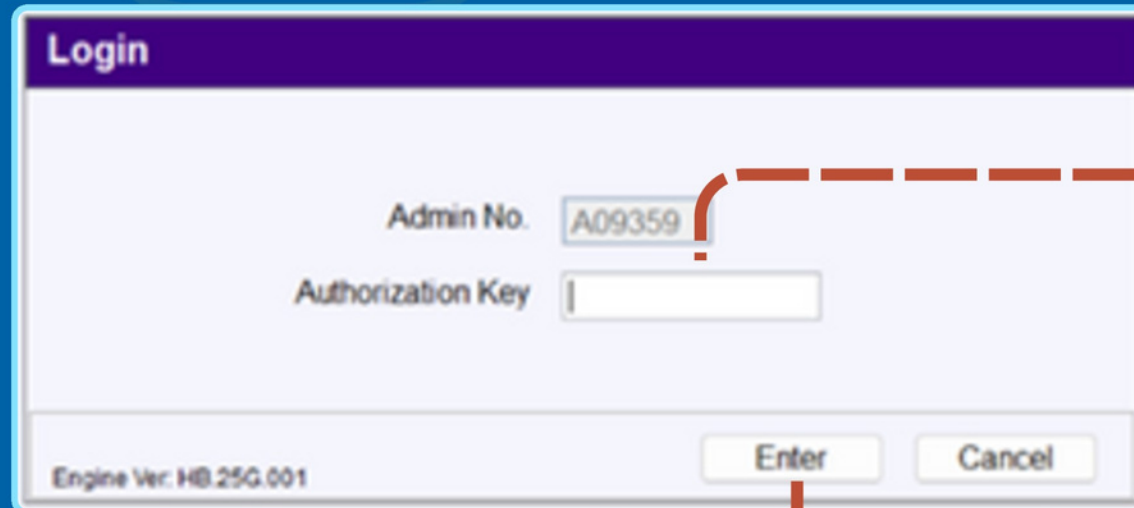
Jika sudah anda bisa klik **Quit**

Menjalankan Program

Pada hari tes, setelah Anda melakukan readiness
Anda bisa membuka program **TOEIC CBT** di
Desktop dengan membuka pada ikon dibawah ini



Halaman Login



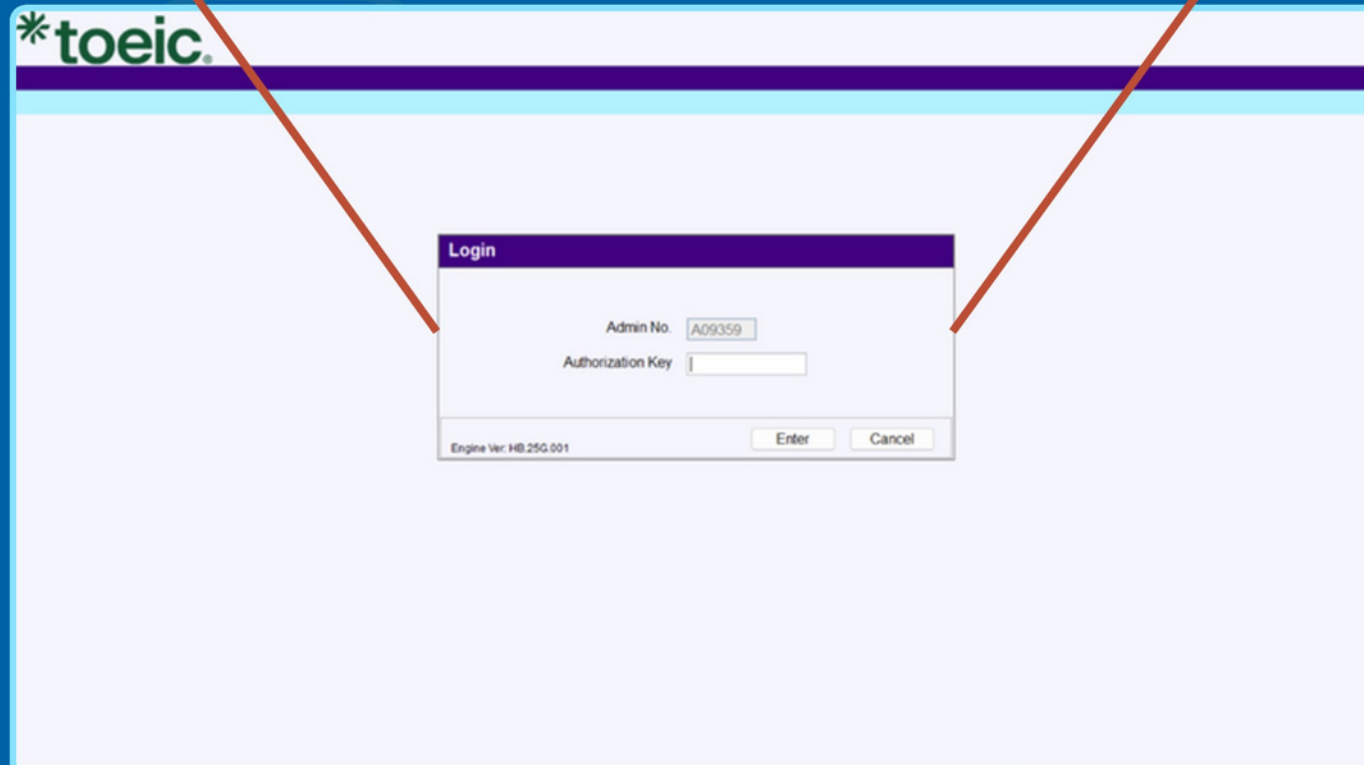
A close-up of the login dialog box. It has a purple header with the word "Login". Below it, there are two input fields: "Admin No." with the value "A09359" and "Authorization Key" which is empty. At the bottom, there are two buttons: "Enter" and "Cancel". The text "Engine Ver: HB.25G.001" is visible in the bottom left corner of the dialog box.

1

Masukan kode otorisasi
(10 digit kode) yang sudah
diberikan oleh Supervisor

2

Klik **Enter**



A screenshot of the toeic application window. The window has a purple header with the "toeic" logo. In the center, the login dialog box is displayed, showing the same fields and buttons as the close-up above. Red dashed lines connect the "1" and "2" instructions to the "Authorization Key" field and the "Enter" button, respectively.

Regulation

***toeic.**

Regulation

Program TOEIC bertujuan untuk melakukan penilaian kompetensi Bahasa Inggris di dunia global sesuai kemampuan peserta tes. Untuk alasan ini, TOEIC menerapkan standar pelaksanaan dan keamanan tes. Silahkan lihat peraturan dibawah ini, mohon Anda baca dan pahami dengan baik:

1. Dilarang memberi atau menerima jawaban dari orang lain
2. Dilarang melakukan tes atas nama orang lain
3. Dilarang mengakibatkan segala bentuk gangguan dalam tes
4. Dilarang merokok, makan atau minum selama pelaksanaan tes
5. Dilarang menggunakan alat-alat seperti telepon seluler, jam tangan kertas coret-coretan, kamus, penterjemah atau alat elektronik apapun untuk membantu menjawab soal
6. Dilarang membuka aplikasi di laptop/komputer Anda seperti **Zoom, Teamviewer, Anydesk, Ultraviewer** atau **aplikasi remote dan video conference** lainnya sebelum dan selama tes berlangsung
7. Peserta wajib fokus melihat ke layar laptop saja selama tes berlangsung

Poin peraturan nomor 8 - 11, hanya berlaku untuk peserta dengan metode tes Dari Rumah

8. Peserta wajib memastikan baterai handphone yang digunakan untuk pemantauan dan laptop yang digunakan untuk tes dalam

Agreement

I hereby agree to the conditions set forth online at www.ets.org/toEIC and/or Examinee Handbook and certify that I am the person whose name appears on this screen.

I agree

☒

Next

Cancel

Semua peserta wajib mematuhi seluruh regulasi yang tertulis pada halaman ini. Jika setuju peserta bisa melanjutkan dengan klik I agree, lalu klik **Next**

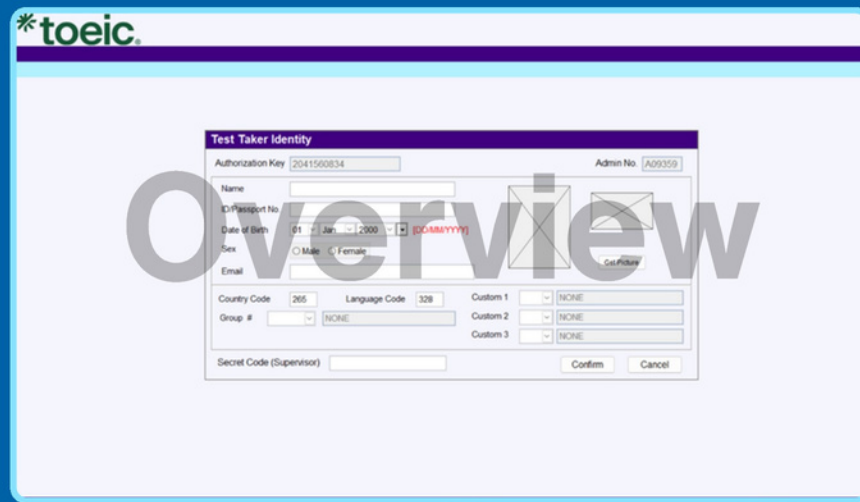
4

3

Klik **I agree**



Test Taker Identity 1



5

Isi **Name** dengan nama lengkap sesuai identitas

6

Isi **ID/Passport No.** dengan mengikuti arahan dari Supervisor
Biasanya diisi dengan;

- Nomor Induk Kependudukan
- Nomor Passport
- Nomor Kepegawaian
- Nomor Induk Siswa Nasional
- Nomor Induk Kartu Identitas Anak
- Nomor Induk Mahasiswa

7

Date of Birth diisi dengan tanggal lahir

Gunakan panah ini agar mengisi tanggal lahir dengan *dropdown*

01	Jan	1997
19	Jan	1997
20	Feb	1998
21	Mar	1999
22	Apr	2000
23	May	2001
24	Jun	2002
25	Jul	2003

Gunakan panah ini agar mengisi tanggal lahir dengan *date picker*

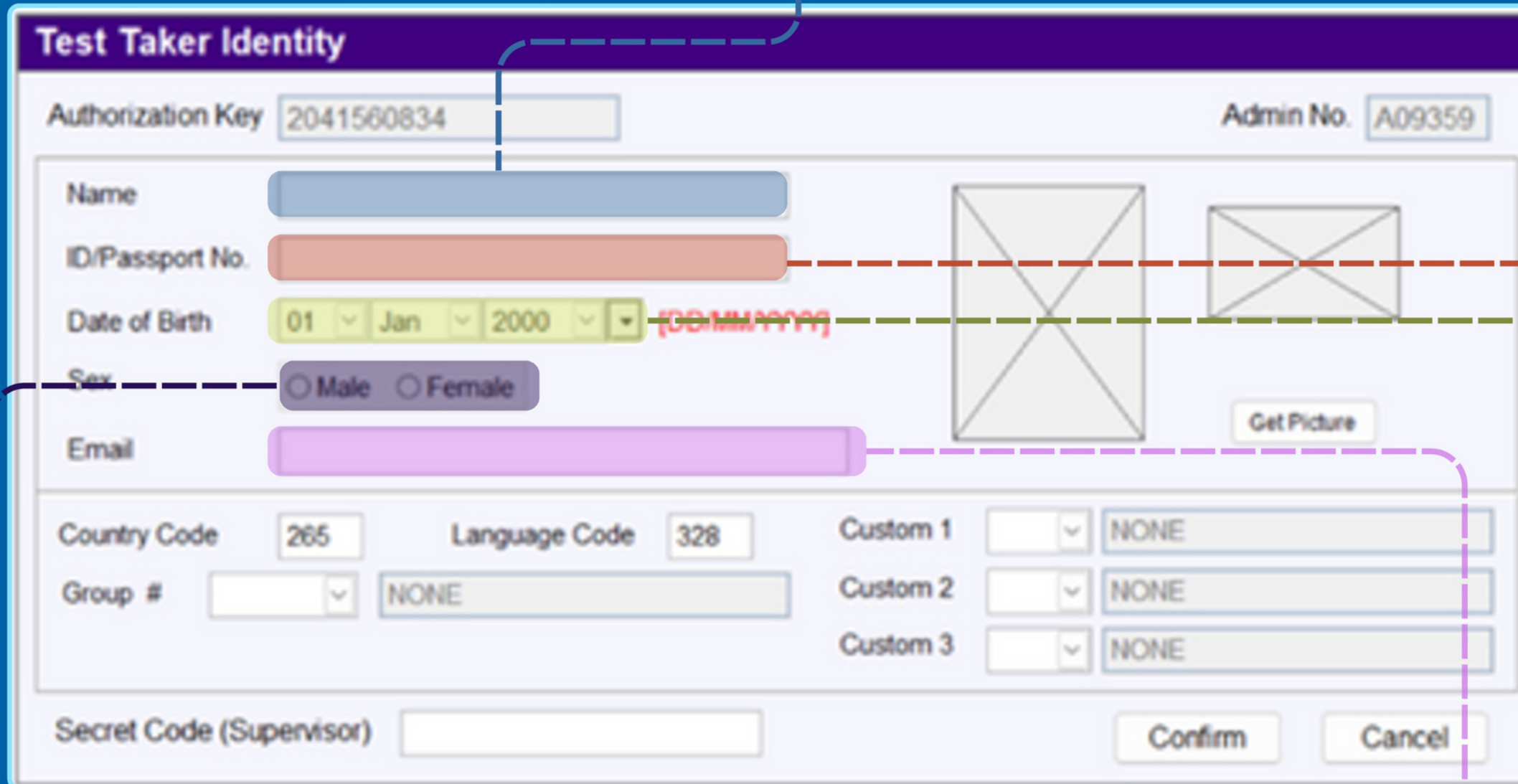
January 1997						
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8
Today: 07/08/2025						

8

Sex dipilih sesuai dengan jenis kelamin

9

Email diisi dengan email pribadi



Test Taker Identity

Authorization Key: 2041560834 Admin No.: A09359

Name: [Redacted]

ID/Passport No.: [Redacted]

Date of Birth: 01 Jan 2000 [Redacted]

Sex: ☐ Male ☐ Female

Email: [Redacted]

Country Code: 265 Language Code: 328

Group #: [Redacted] NONE

Custom 1: [Redacted] NONE

Custom 2: [Redacted] NONE

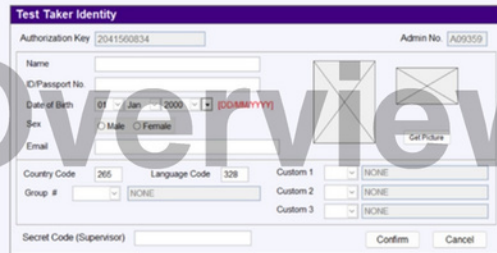
Custom 3: [Redacted] NONE

Secret Code (Supervisor): [Redacted]

Confirm Cancel

Test Taker Identity 2

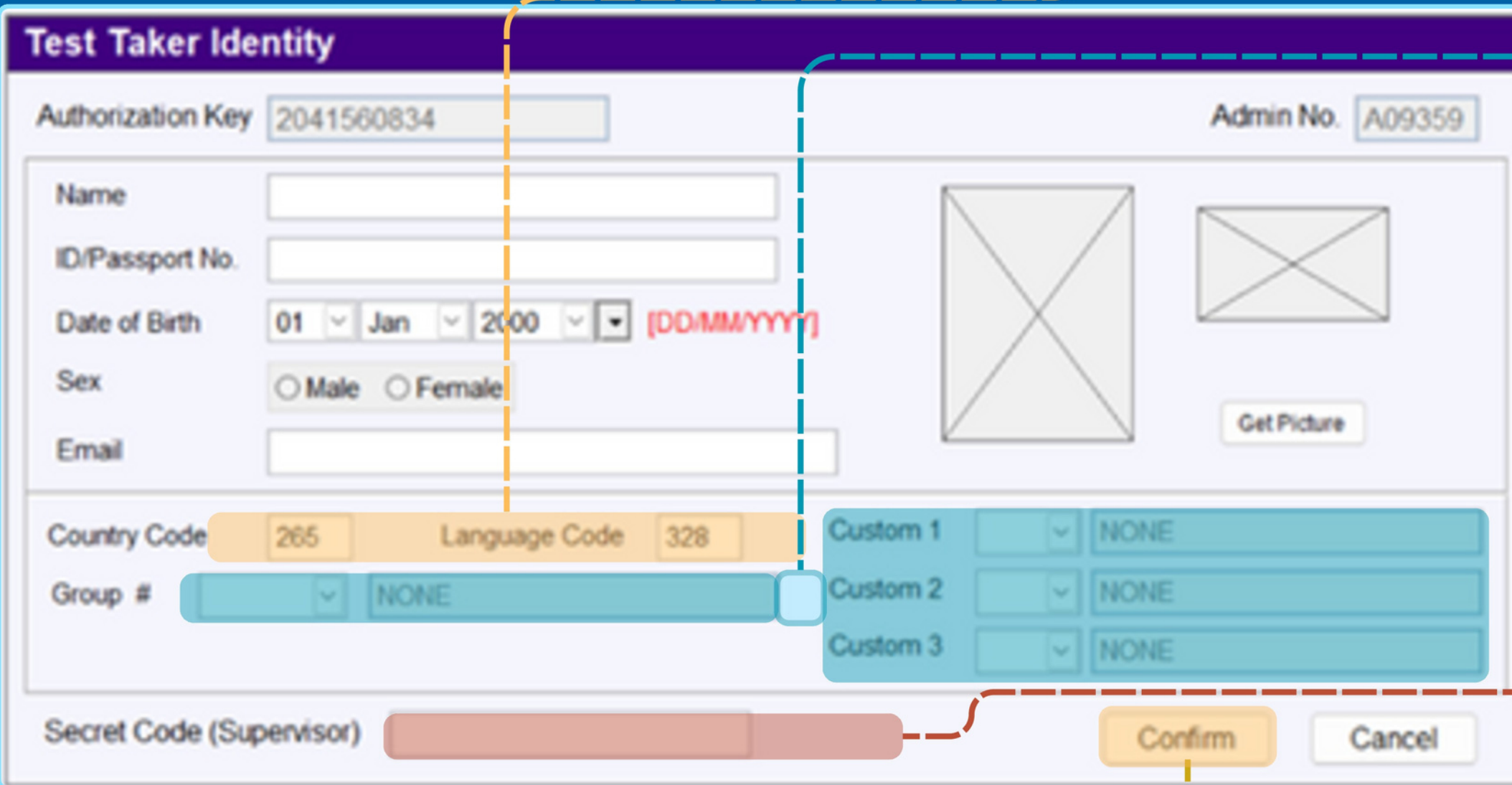
Overview



A small thumbnail version of the 'Test Taker Identity' form, showing the same fields as the larger version below.

10

Country Code & Language Code:
Tidak perlu diubah



The main 'Test Taker Identity' form. It includes fields for Authorization Key (2041560834), Admin No. (A09359), Name, ID/Passport No., Date of Birth (01 Jan 2000), Sex (Male/Female), Email, Country Code (265), Language Code (328), Group # (NONE), Custom 1, 2, and 3 (all NONE), and a Secret Code (Supervisor) field. There are 'Confirm' and 'Cancel' buttons at the bottom right. A 'Get Picture' button is next to a placeholder image.

11

Group #, Custom 1, Custom 2, Custom 3
Ikuti arahan dari Supervisor, atau dikosongkan.

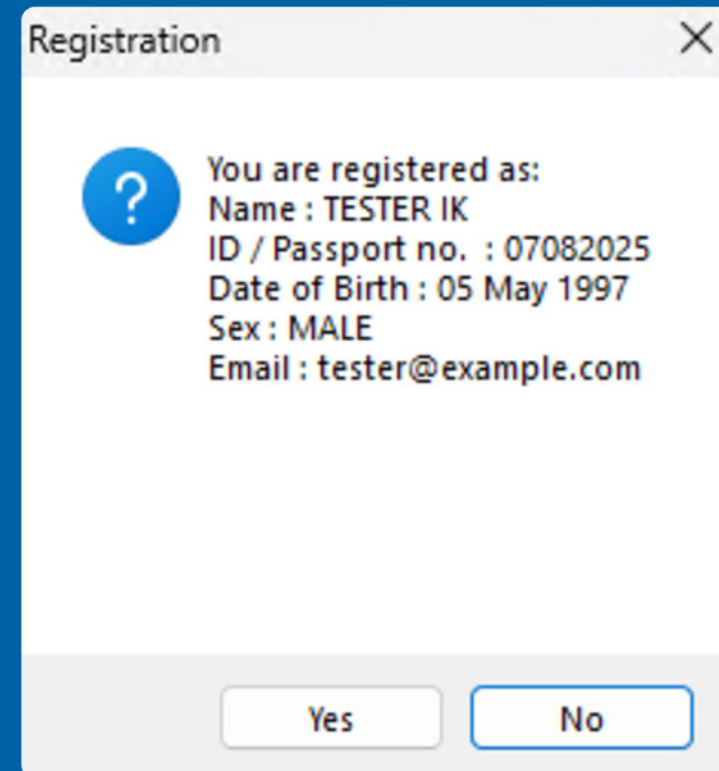
12

Secret Code (Supervisor)
Diinformasikan oleh Supervisor

13

Setelah semua pengisian sudah selesai
Klik **Confirm**

Test Taker Identity Final



Setelah klik Confirm akan terlihat sebuah *popout*. Pada *popout* ini menampilkan data yang akan dicetak pada hasil tes nantinya. Pastikan agar semua data sudah benar. Jika sudah klik **Yes**

Questionnaire

The screenshot shows the TOEIC Questionnaire interface. At the top left is the TOEIC logo. At the top right, it says 'TESTER IK' and '2045104614'. The main content area is titled 'Questionnaire' and 'Section I. Your educational and/or work-related background'. Below this, there is a list of 14 questions. The first question is: '1. Choose either the level of education in which you are currently enrolled or the highest level that you have completed.' followed by a list of options A through I. A red arrow points to a 'Next' button located to the right of the list of options.

toeic. TESTER IK 2045104614

Questionnaire

Section I.
Your educational and/or work-related background

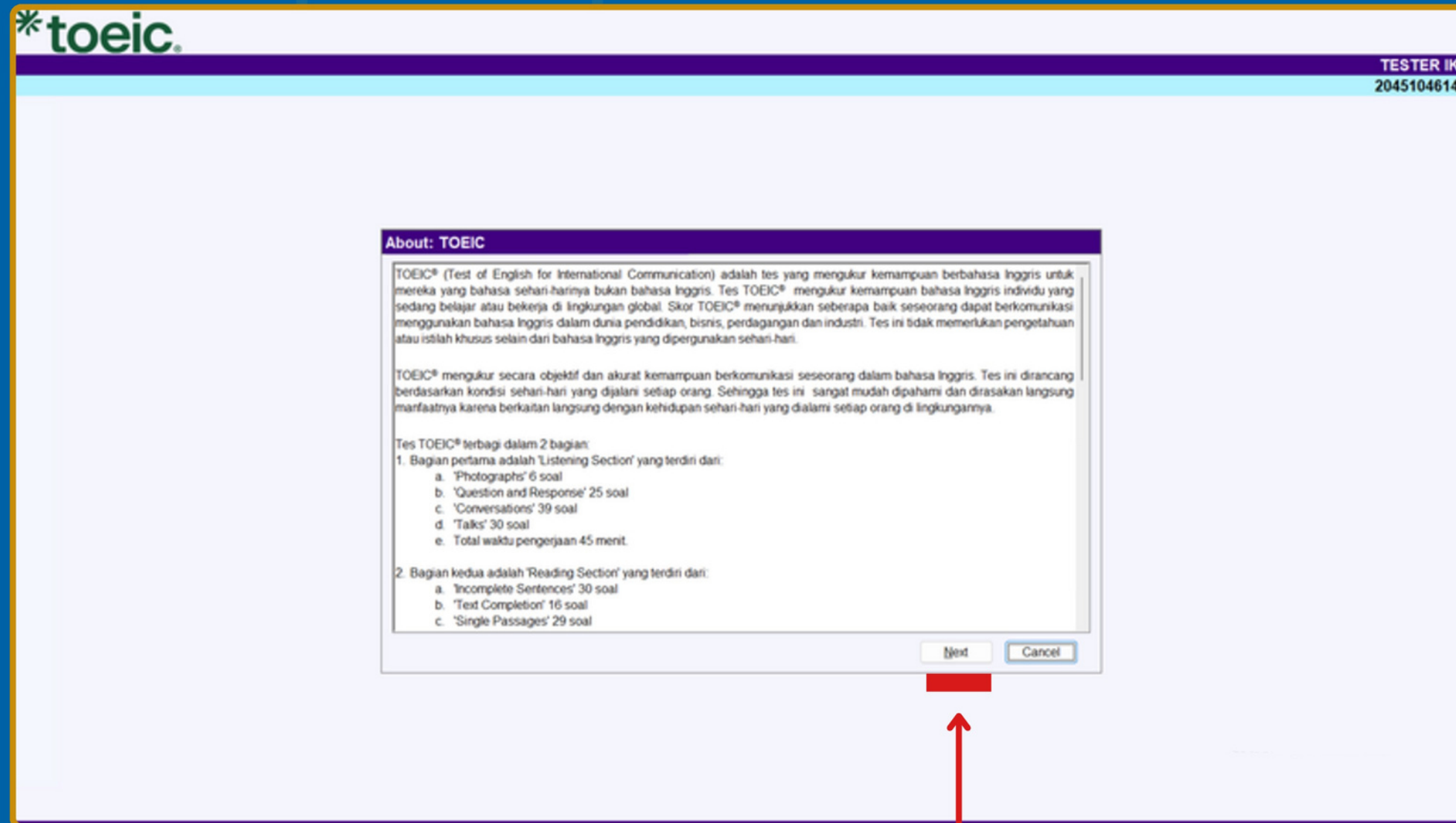
1. Choose either the level of education in which you are currently enrolled or the highest level that you have completed.

- ☐ A. Elementary school (primary school)
- ☐ B. General secondary school (junior high school)
- ☐ C. Secondary school for university entrance qualification or equivalent (high school)
- ☐ D. Vocational / technical high school
- ☐ E. Vocational / technical school after high school
- ☐ F. Community / junior college (for associate degree)
- ☐ G. Undergraduate college or university (for bachelor's degree)
- ☐ H. Graduate or professional school (for master's or doctoral degree)
- ☐ I. Language institution

Next

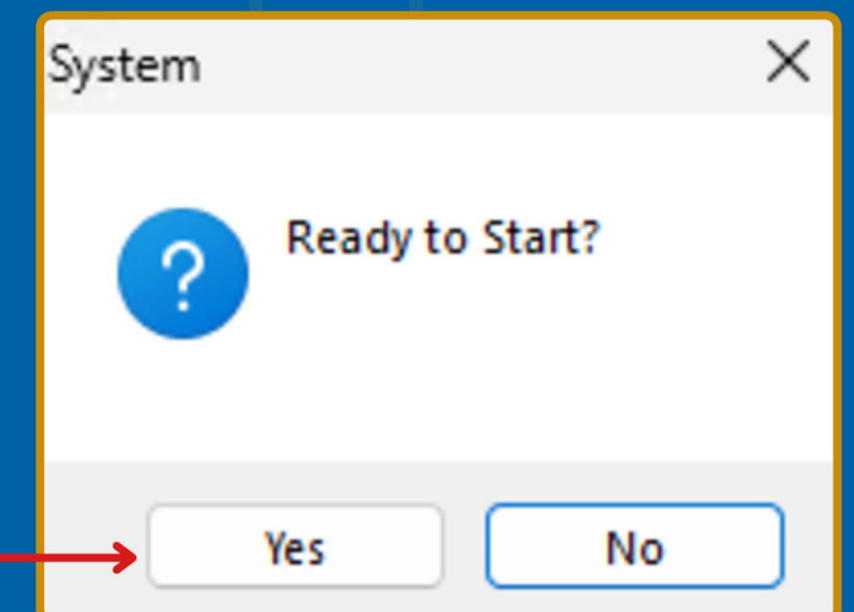
Pada halaman Questionnaire berisi 14 pertanyaan. Bisa diisi dengan memilih sesuai dengan jawaban Anda dan klik **Next**

About



Halaman About menjelaskan tentang tes dan fitur program. Setelah dibaca bisa klik **Next**

Setelah klik Next akan muncul *popout* bertuliskan "Ready to Start?". Klik **Yes**



General Direction



TESTER IK
2045104614



Test of English for International Communication

General Directions

This test is designed to measure your English language ability. The test is divided into two sections: Listening and Reading.

You must mark all of your answers in the answer spaces provided. For each question, you should select the best answer from the answer choices given. Then, fill in the space that corresponds to the letter of the answer that you have selected. If you decide to change an answer, click on the new answer.

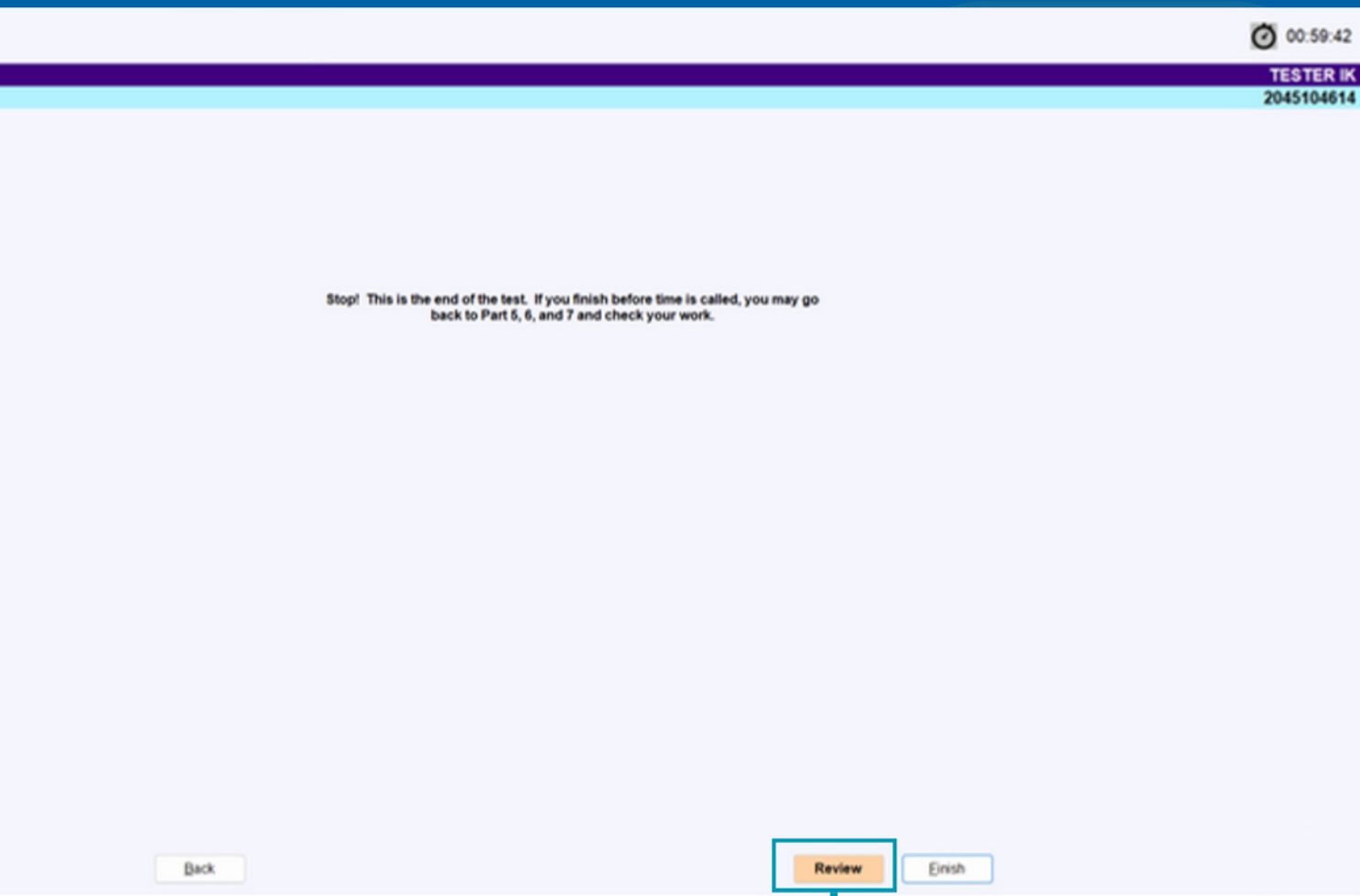
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Gunakan pengatur volume dengan menggeser kiri / kanan untuk mengatur kecil / besarnya suara

Jika sudah terlihat halaman ini tandanya sesi listening sudah dimulai. Ikuti arahan dari audio program untuk menjawab soal

Review

Setelah nomor 200 akan terlihat halaman ini



Klik **Review** untuk menampilkan halaman Review Option

Review Options

Answered	21
Unanswered	79
Marked for Review	3
End of Test	

List of Marked of Review

Number 111	5
Number 113	5
Number 116	5

Select

Cancel

Untuk kembali ke soal sebelumnya dengan cara;

1

Klik pada kategori soal **Answered**, **Unanswered**, maupun **Marked for Review**

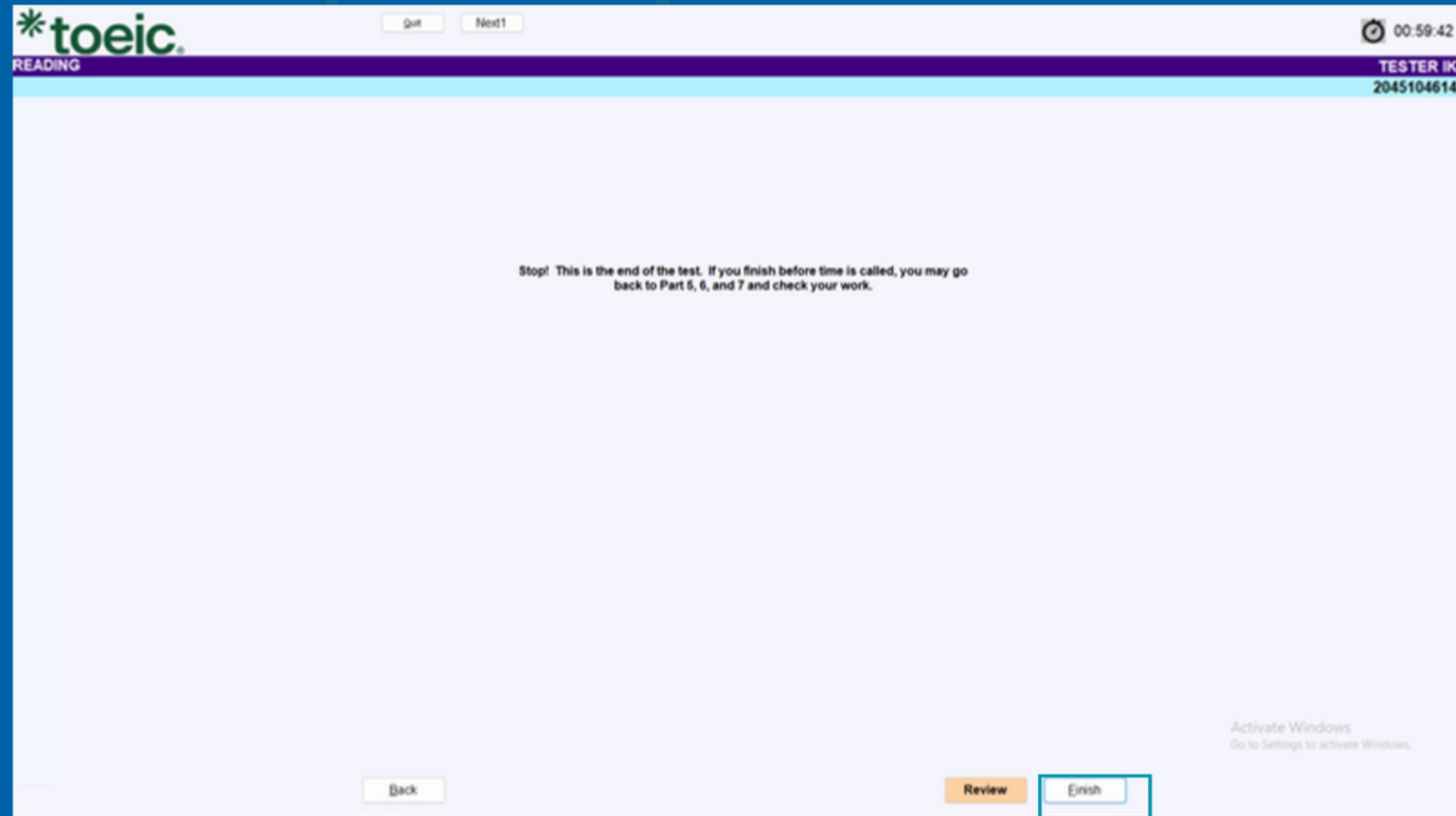
2

Pilih nomor soal

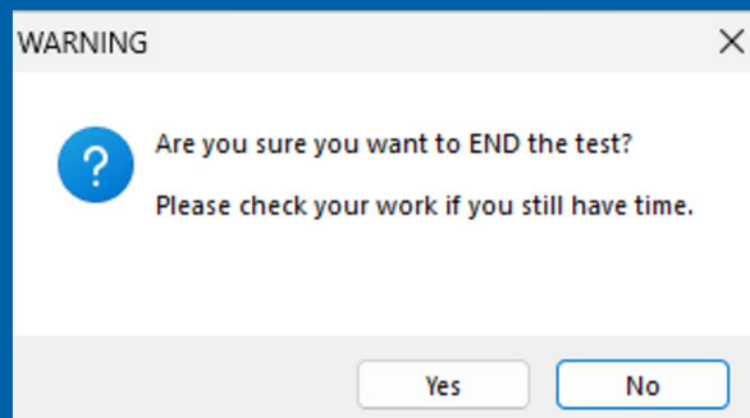
3

Klik tombol **Select**

Mengakhiri Tes



Jika masih di halaman ini cukup klik **finish**



Klik **Yes** untuk mengakhiri tes setelah klik **finish**

Review Options

Answered	21
Unanswered	79
Marked for Review	3
End of Test	

List of Marked of Review

Number 111	5
Number 113	5
Number 116	5

Select

Cancel

Jika berada di halaman Review Options bisa klik End of Test bisa dengan cara berikut

1

Klik **End of Test**

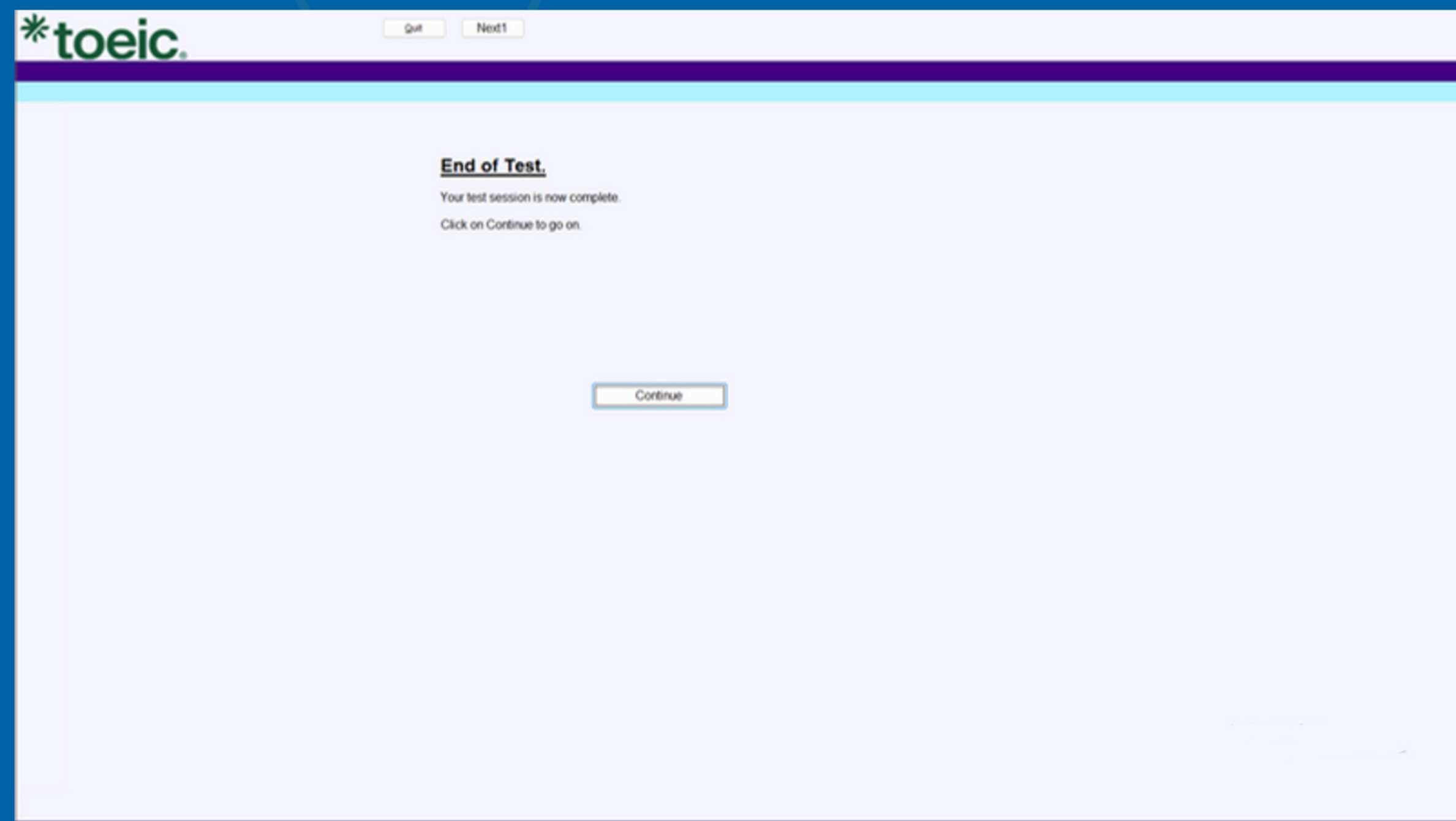
2

Klik **Select**

3

Akan kembali ke halaman sebelah kiri

Mengakhiri Tes



Klik **Continue**

Mengakhiri Tes

*toeic.

Quit Next1

Login

Admin No.

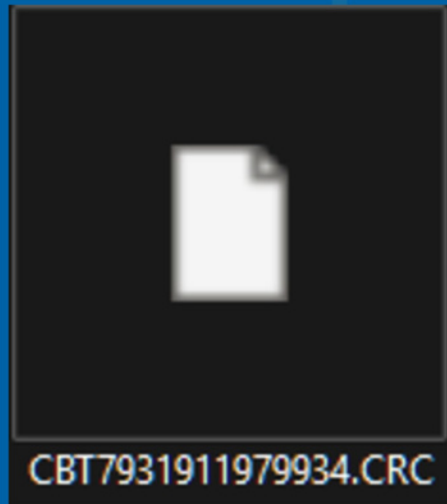
Authorization Key

Engine Ver. HB 25G.001

Enter Cancel

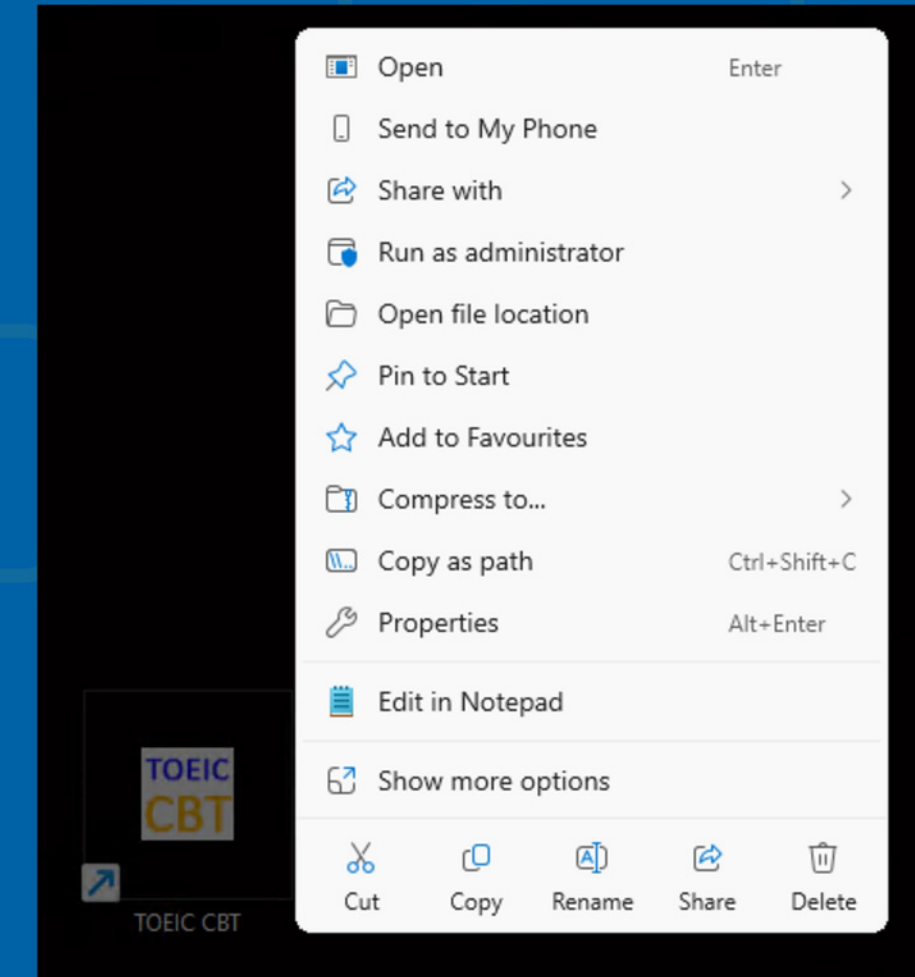
Klik **Cancel**

Menemukan File Hasil Tes



File hasil tes memiliki format CRC yang berlokasi di **C:\TOEIC CBT\CRC**

- 1 Klik kanan pada TOEIC CBT
- 2 Pilih **Open file location**
- 2 Buka folder **CRC** di paling atas



Jika file CRC tidak ditemukan pada folder CRC segera informasikan ke Supervisor

